

2024

COMMERCIAL SPACE APPLICATION (RCFA)

DATE\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

ORGANIZATION\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

CONTACT PERSON\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

EMAIL ADDRESS \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone (day) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (evening) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (cell) \_\_\_\_\_\_\_\_\_\_\_\_\_

Type of business or service offered (full description, please) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_Food Concession \_\_\_\_\_\_$1,250 \_\_\_\_\_\_$950 non-profit or \_\_\_\_\_\_Non- Food Space Required

FOOD VENDORS: All paperwork must be turned into the Health Department 10 days before the event in order to set up.

If the Health Department doesn’t have this information the vendor will be asked to leave the premises when they inspect.

\*\* We also have 4 outside vendor spots available beside of our newly renovated

commercial building. These spots are first come, first serve and are 20x8 spaces for $250. Check here if interested\_\_\_\_\_\_

\_\_\_\_\_Inside \_\_\_\_\_\_\_\_\_8’x10’ ($175) \_\_\_\_\_\_\_\_\_8’x20’ ($300)

\_\_\_\_\_Outside (must be self-contained) \_\_\_\_\_\_\_\_10’x10’ ($150) \_\_\_\_\_\_\_\_10’x20’ ($275)

\_\_\_\_\_Non-profit (charitable) ($100) TAX ID\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Electrical hook-up \_\_\_\_\_\_\_Yes \_\_\_\_\_\_\_\_\_No #Amps \_\_\_\_\_\_\_\_\_110 \_\_\_\_\_\_\_\_\_\_\_220

**\_\_\_\_\_\_$1,000,000 general liability proof of insurance must be included with application**

Check applicable: \_\_\_\_\_\_\_\_\_\_\_\_\_Display only \_\_\_\_\_\_\_\_\_\_\_\_\_Cash Sales

*Applicant agrees and understands by signing that this application is for space ONLY and is not a contract with the Russell*

*County Fair Association, Inc. The applicant also agrees and understands that the Russell County Fair Association, Inc., is*

*sole administrator of the rules governing the Fairgrounds, and agrees by signing this application to abide by rules as set forth by the Association*.

SIGNED APPLICANT\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_TITLE\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Check No. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_attached in the amount of $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Remittance by Cashier’s Check or Money Order- No personal checks will be accepted.

Payments must be received 1 week prior to fair set-up. No refunds on cancellations.

Make check payable to Russell County Fair Association, Inc., and mail to the appropriate chairman.

COMMERCIAL EXHIBITS COMMITTEE

**CONCESSIONS & OUTSIDE**

ANGIE GIBSON, CHAIRMAN

CONCESSIONS/OUTSIDE

2638 FLATS CIRCLE

CASTLEWOOD, VA 24224

276-202-2407

COMMERCIAL EXHIBITS COMMITTEE

**INSIDE**

DARLENE AUSTIN, CHAIRMAN

COMMERCIAL EXHIBITS

34 Miracle Lane

Castlewood, VA 24224

276-701-1612

2 Exhibitor passes per booth space, or (2) one-day passes per day if different people will be working the booth. Passes will be given at setup **Sunday,** if booth space rental fee has been paid. NO EXCEPTIONS!

Additional passes may be purchased at the Fair Office. Set up for booths in main Commercial Exhibits Building is either Friday, Aug. 30th before noon or Sunday, September 1st. N**O PETS allowed on grounds, with the exception of service dogs; and for PET SHOW only.** All pets are to be contained or leashed. Adopted pets are to remain with the agency or removed from the grounds at the time of adoption.